



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

DESHBANDHU COLLEGE FOR GIRLS

- Name of the Head of the institution **Dr. ANITA CHATTOPADHYAY GUPTA**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03324640349**
- Mobile No: **9830192556**
- Registered e-mail **dbcollegeforgirls@gmail.com**
- Alternate e-mail **anitacg.principal@gmail.com**
- Address **45C Rashbehari Avenue**
- City/Town **Kolkata**
- State/UT **West Bengal**
- Pin Code **700026**

2. Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Women**
- Location **Urban**
- Financial Status **Grants-in aid**

- Name of the Affiliating University **University of Calcutta**
- Name of the IQAC Coordinator **Dr. Sampa Bhattacharyya**
- Phone No. **9836352727**
- Alternate phone No. **03325640349**
- Mobile **9836352727**
- IQAC e-mail address **iqac.dbcollegeforgirls@gmail.com**
- Alternate e-mail address **newaqardbcg@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/AQAR-2021-22.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/4_ACADEMIC-CALENDAR-2022_23-WITH-HOLIDAY-LIST-DBCGL.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	NA	2007	01/03/2007	01/03/2012
Cycle 2	B++	2.76	2017	23/01/2017	22/01/2022

6. Date of Establishment of IQAC

05/07/2007

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Parjanya Sen, Assistant Professor, Department of English	ICSSR Major Research Project entitled "The Tibetan Buddhist	ICSSR, New Delhi	2023, 1 Year	Rs. 9,00,000/-

	Janjatis of Spiti and Ladakh and the Monastic Culture of Rinchen Zangpo"			
Dr. Parjanya Sen, Assistant Professor, Department of English	2023 Early Career Research Fellowship from The Robert H.N. Ho Family Foundation Program in Buddhist Studies	The Robert H.N. Foundation Global	2023, 9 Months	\$ 70,000/-
Deshbandhu College for Girls	Drinking Water Infrastructure Development	Corporate Social Responsibility, P.C. Chandra Group	2023	Rs. 1,13,000/-
Deshbandhu College for Girls	Youth Parliament	Govt. of West Bengal	2022	Rs. 8000/-
Deshbandhu College for Girls	Rainwater Harvesting System	Corporate Social Responsibility, P.C. Chandra Group	2022	Rs. 91,248/-
Deshbandhu College for Girls	Renovation of Toilet	Corporate Social Responsibility, P.C. Chandra Group	2022	Rs. 1,00,000/-

8. Whether composition of IQAC as per latest NAAC guidelines Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 13

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

In addition to traditional "chalk and talk," method of teaching, IQAC promotes use of audio-visual methods, PowerPoint presentations, and film screenings, to make learning more attractive to the students.

In addition to the curriculum, IQAC conducts seminars, webinars and workshops to raise awareness of core values like constitutional obligations, gender equity, rights, and responsibilities, as well as fundamental values.

IQAC implements value-added courses that enhances skill formation for better employability.

On a regular basis, the college coordinates training sessions provided by the Jan Shikshan Sansthan, Narendrapur Ramkrishna Mission, under the aegis of 'Prayashee', the Skill Development Cell.

IQAC endeavors in multiple activities pertaining to environmental awareness, thereby creating a sustainable campus environment.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Holding regular IQAC meetings	chalking out effective programmes to conduct classes to hold academic and other events for overall wellbeing of college
Drawing up of a routine for Classes	Allotment of classrooms
Organising Seminars and Talks in blended mode	Motivating students and staff by inviting distinguished Resource Persons
Conducting examinations of the University of Calcutta.	Successfully conducting University examinations where the College became the allotted centre for other Undergraduate Colleges
Initiating a host of NSS and NCC activities	Students successfully participated in all the activities

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	31/01/2024

14. Whether institutional data submitted to AISHE

Part A

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<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		View File		

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In addition to the curriculum, IQAC conducts seminars, webinars and workshops to raise awareness of core values like constitutional obligations, gender equity, rights, and responsibilities, as well as fundamental values.	
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On a regular basis, the college coordinates training sessions provided by the Jan Shikshan Sansthan, Narendrapur Ramkrishna Mission, under the aegis of 'Prayashee', the Skill Development Cell.	
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13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
IQAC	31/01/2024
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	23/02/2024
15.Multidisciplinary / interdisciplinary	
<p>The College is committed in its vision to offer updated and socially productive courses for the benefit of its students. The College has 13 different departments offering courses at the UG level in the Humanities, Science, Arts, Commerce, and Business Administration. As the college gears up to adapt itself to the</p>	

demands of the NEP 2020, it has plans to extend its building and be in a position to offer more Science and laboratory-based subjects.

Currently under the Choice based credit system (CBCS), Environmental Studies is taught as a compulsory subject in every stream, while the soon to be imposed NEP system additionally has Constitutional awareness and other subjects as well as a compulsory course. These subjects are essentially interdisciplinary, and are taught by teachers from different departments including Environmental Science, Geography, Economics, Political Science, Philosophy, Education, English, etc.

IQAC has introduced a number of value added courses for students with a vision to polish their skills and increase their employability. These courses are often multidisciplinary, and the class load is seamlessly shared between faculty of various departments.

The college organizes a wide range of Talks and seminars, from time to time, extending beyond the ordinary pedagogical confines in order to provide exposure to students and faculty alike for a more comprehensive approach to education. These include academic seminars, interdisciplinary panel discussions, environmental issues and awareness, self-defence workshops, health camps, awareness drives, gender sensitization programs, talks on human rights, yoga, music, etc. It is expected that exposures of this magnitude will help prepare its students to take on the challenges of a multidisciplinary attitude to education.

16.Academic bank of credits (ABC):

Deshbandhu College for Girls is an affiliated college under the University of Calcutta which is yet to implement the Academic Bank of Credits. The college will follow the ABC once it is introduced by the parent University.

17.Skill development:

Deshbandhu College for Girls imparts holistic education to its students to create modern young women ready to take on the challenges of an ever-evolving society. The students of the college pursue main stream courses in the B.A./ B.Sc./B.Com. and B.B.A. streams and are also offered a vast array of Value-Added Courses that complement their learning. Value Added Courses are offered in basic English communication, personality development,

new skills and techniques, computer applications, and so on.

The College has its own Skill development Cell 'Prayashee', where students are trained in beautician course, embroidery, cookery and food preservation courses by prestigious institutes like Jan Shikshan Sansthan, Narendrapur Ramkrishna Mission, and Calcutta Ekatma. The students trained in these skills have already started earning by exhibiting their products at various exhibitions conducted by Mother Earth Foundation and Calcutta Ekatma, our collaborating NGOs.

Despite its limited resources, the College regularly organizes events and workshops on Self-defence, marine awareness, disaster preparedness, women empowerment, yoga, music, entrepreneurship together with film/ documentary screening that further enriches the learning process.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution has full-fledged Departments of Sanskrit and Bengali offering Honours and General courses. Additionally, Hindi is offered as an optional subject in the language group. The Bengali Department was the first department of the college and continues its robust role in disseminating regional language and culture. The Department of Sanskrit is a very important asset of the college with regard to the preservation of traditional Indian knowledge system. In this context, the college library also houses many rare manuscripts and important books on Religion, Folk Cultures and the Sanskrit language and literature.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college undertakes an outcome-based approach towards the subjects (both Honours and General) taught at the Undergraduate Level. Being an undergraduate college affiliated to the University of Calcutta, there is little scope of altering the syllabus. Nonetheless, a department-wise Scope and Course Specific Outcomes has been prepared and uploaded on the college website for students seeking admission.

20.Distance education/online education:

The College hosts a study centre for Distance Education of Rabindra Bharati University, where members of the College Teaching staff and some External Teachers take classes on a regular basis. Classes for Masters Courses are held in English, Bengali, Education, Environmental Science, History, Sanskrit and

Political Science. Many of our own former undergraduate students have pursued their post graduation from RBU through our Learners Support Centre.

COVID induced lockdown has brought in the concept of online education within the reach of the common students. All the departments have equipped themselves to seamlessly conduct online classes and this expertise is now being employed to hold classes in blended mode (both online and offline) as and when required. Even Value-Added Courses are also being conducted in the blended mode now a days. This helps in regularization of classes, creating awareness on digitization, familiarizing students to the digital space and in turn increasing their computer aptitude and software skills.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	22
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File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	939
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File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	334
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File Description	Documents
Data Template	View File

2.3	135
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Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		49
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		0
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	No File Uploaded	
4.Institution		
4.1		17
Total number of Classrooms and Seminar halls		
4.2		Rs. 39,67,386.88/-
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		67
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an affiliated undergraduate College, the curriculum is framed by University of Calcutta. Dr. Ranjita Datta of Education, and the Principal, Dr. Anita Chattopadhyay Gupta, are member of the UG Board of Studies of Education and BBA respectively, and actively

contribute in curriculum designing.

The College has an Academic Sub-committee comprising of all Heads of Departments, who along with IQAC oversee effective delivery of the curriculum.

- There are several WhatsApp groups with Heads of Departments, Departmental faculty and students of every semester, every department for regular exchange and dissemination of all academic information.
- At the beginning of every session a detailed academic calendar is prepared in consonance with the University which provides a guideline of curricular and extra-curricular activities throughout the academic session.
- At the beginning of every semester a well-structured routine are put up on the notice board and circulated to teachers and students electronically.
- College website is regularly updated.
- The college has a well-stocked central library and individual departmental libraries.
- Over and above the chalk and talk method students are taught through ICT enabled tools.
- Post pandemic, teachers have been using blended mode of education as per the requirement of students and share materials with students through electronic media.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution does adhere to the Academic Calendar.

At the beginning of every session a detailed academic calendar is prepared in consonance with academic calendar issued by the University which provides a guideline of curricular and extra-curricular activities throughout the academic session that begins from July 1, every year.

- The College takes internal examinations on every paper of every course which is a part of the University prescribed

system. In conducting the Internal Tests, Tutorial project assignments the college adheres to the schedule slated by the University in its academic calendar.

- The tentative dates are notified in the academic calendar of the College at the beginning of every academic session.
- Over and above the internal exams and tutorial assignments, class tests, presentation on topics by the students both within and outside the syllabus are continuously taken as a part of the curriculum implementation.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

60

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

60

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In imparting the curriculum prescribed by CU the institution gives thrust to inculcate a value system among the students that upholds

sustainable progress, gender equity and sensitivity and environmental balance.

- Within the framework of the syllabus of all subjects socially relevant issues, environmental sustainability, concept of justice, equality, national integration, internationalism are covered
- To reiterate the importance of value system, the college throughout the year organizes special lectures and seminars by eminent academicians and activists,
- Poster competitions among students on socially relevant issues
- Awareness programmes on contemporary social, environmental and health issue with active students' participation
- A varied number of events that uphold the triumph of human values and endeavor are organized throughout the year.
- The College has an Eco club that works to promote a sustainable environment.
- The college has a very active NSS unit where the teachers and the girls actively work among different social communities outside the college premises and also beyond college hours.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

410

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.deshbandhucollegeforgirls.in/nac_dvv/assets/nac_document/1_4_A_STUDENT_TS-FEEDBACK-REPORT-2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

731

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

63

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution deploys various methods for advanced and slow learners. The teachers address the needs of students based on their ability to learn. These abilities are gauged through participative learning processes where students are continuously encouraged to engage with the teachers as well as with each other through talks, presentations, debates and quizzes. Accordingly, steps are taken to specifically address slow learners and ensuring that they, too, reach their full potential. These include conducting special classes, repeated tests, assignments, providing study materials, etc. Special value-added courses are designed keeping their needs in mind.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
939	49

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Different sorts of student centric experimental learning methodologies are regularly employed to make the course curriculum interesting and exciting. Students are encouraged to participate

in group discussions, student presentations, including paper presentation, poster presentation and PowerPoint presentations. In order to encourage participative learning, seminars and workshops are held on a regular basis, with or without collaborations, where focus is laid on panel discussions and student interactions. Different sorts of competitions - academic (paper presentation, poster competition, debate, extempore), extra-curricular (cultural - singing, dancing, music, painting, drawing, sketching, photography, logo designing, slogan writing, etc), quizzes, etc are held round the year to promote participative learning. The departments also adopt various forms of experimental learning that include screening of films and documentaries, debate competitions, essay/paragraph writing, staging of plays, preparation of wall magazines, etc. students are also taken to different institutes and industries, for visits to provide them a practical understanding of the theory they are taught. Apart from these regular lab works (for laboratory-based subjects), field trips, project and internships (for relevant subjects) provide the basis for their experiential learning.

Problem solving ability of students are nurtured through assignments, internal assessments, group discussions, quizzes and tests.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/2_3_11.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the pandemic teachers and students were introduced to online mode of education, with which they had gradually become comfortable. In 2022-23, the post-pandemic period, we utilized this opportunity to use the blended mode (both online and offline) for effective delivery of classes. Teachers continued the use of ICT techniques in the classroom, including PowerPoint presentations, regular film screenings and various seminars where resource persons were invited to give lectures and talks. Additionally online webinars and special lectures were also held to reach out to even students, beyond the physical boundary, especially with our collaborating institutes. Online classes were

also held as a part of remedial coaching for the slow learners, beyond the class hours.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/2_3_2.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

49

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality /

D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

531

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

During 2022-23, the Internal Assessments were conducted in accordance with the Academic calendar of University of Calcutta. Guidelines prescribed by the BoS of the respective departments were strictly adhered to with regard to conducting the internal assessments. The schedule of the examinations was notified well in advance, through WhatsApp groups and display of notices on College Notice board as well as on College website. Apart from the Internal examinations of the University, regular assessments were made in class through tests, assignments, presentations, project works etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has an active Grievance Redressal Cell. There is a Dropbox outside the Principal's chamber where the students can drop in their grievances addressed to the principal, related to internal examination as well as other issues. There is provision for submission of grievances online as well, through a link in the College website. Care is taken to maintain anonymity and confidentiality as far as possible. These grievances are examined and acted upon from time to time through meetings of the Grievance Redressal Cell and IQAC (if need be). Students can also send in their grievances through email, which is regularly looked upon by the Principal herself.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The course outcomes for specific Honours and General courses are tailored in accordance with the syllabi of the University of Calcutta to which the institution is affiliated. The course outcomes are uploaded on the college website for students to go through at the time of seeking admission to this college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/2_6_1_COURSE_OUTCOME.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course specific outcomes are reviewed periodically. As the institution is affiliated to the University of Calcutta, whenever there is any change or update in the syllabus of the University, the Outcomes are accordingly tailored and revised.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

135

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/1_4_A_STUDENTS-FEEDBACK-REPORT-2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Rs. 66,40,000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.acls.org/fellow-grantees/parjanya-sen/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

34

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

12

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

10

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Various activities have been carried out both within and outside the campus, during the session 2022-23 with a view to create an awareness among the students of the college. Such programmes are organized to make the students aware of the ills and evils of the society. Students were sensitized to social issues through awareness drives including Anti-ragging awareness, gender sensitization programmes, workshops on women empowerment, Mental Health and green initiatives, environmental awareness, tree plantation drives, workshops on social responsibilities, constitutional awareness, health awareness programmes like cancer awareness, dental awareness, workshops on anemia and women health, child rights and women rights, etc. Students were encouraged to engage through poster presentations, documentary shows, film screenings, Yoga sessions, participation in Fit India run, Half Marathon, Swachhata drives, quiz, etc. Students also participated whole-heartedly in the various events and programmes to celebrate 75th year of India's Independence. All this has led to a good and holistic development of students of the College.

File Description	Documents
Paste link for additional information	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/REPORT-ON-NSS-ACTIVITIES-2022-23.pdf
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

48

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

150

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

24

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

29

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution, within its limited area, has tried its best to provide the students with adequate spacious rooms for unhindered teaching-learning process. Each of the departments has an ICT enabled classroom, while the Departments of ENVS and Geography have laboratories of their own, which are sufficiently stocked with necessary equipments and computers. There is a conference/seminar hall on the first floor, with proper ICT facilities and audio-video systems, where seminars, workshops, special talks, film screenings are held regularly. Moreover, there are 67 computers in the institution, including 23 computers for the Departments of Commerce and BBA.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/4_1_1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution, within its campus, has a badminton court. There is provision for playing indoor games like carom, and in the hostel, there is even provision for playing table tennis. A separate room has been allotted for the girls to practice yoga with yoga mats provided by the college. The students regularly participate in various sports activities, including the marathons and half marathons. Annual Sports is held every year in the winters, organized by the Students' Union.

Cultural activities or performing arts are also encouraged. Girls do take part in the cultural activities meant for the celebration of Rabindra Jayanti, Independence Day, Teachers' day, college social, Freshers welcome, etc. Rehearsal for various performing arts goes on in a room allotted for practice and also in the open-air stage constructed in the ground floor of the second building on campus. Drama and plays are regularly held under the supervision of the Cultural Club of the College, which are well appreciated and even reported in the printed media.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/4_1_2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/4_1_1.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Rs. 39,67,386/-

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated using KOHA 3.18.03 that was installed in 2016.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

Rs. 11,036/-

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

30

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Yes, the Wi-Fi and internet facilities are updated and serviced regularly. An e-surveillance system comprising CCTV cameras is operational in the college. Since ours is a women's educational

institution, the CCTV surveillance system helps in enhancing security.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

67

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

Rs. 39,67,386/-

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a system for the proper maintenance of infrastructure (physical, academic and support facilities). An amount of Rs 39,67,386/- was spent for augmenting and enhancing various infrastructure of the college. This amount was utilized for boosting a) Physical Infrastructure: civil renovation, procuring furniture and air conditioners, b) Academic Infrastructure: printers, electrical equipments, computers, ENVIS Lab and Geography Lab consumables. c) Support Facilities: Internet and WiFi infrastructure. d) Library Infrastructure: Books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

272

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

12

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/2_3_11.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

884

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

884

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

44

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The participation and representation of students in administrative, co-curricular, and extracurricular activities are critical components that contribute to the essential services of an academic institution. The college has a students' union that works actively for the welfare of all students. Student representatives are members of the Governing Body, IQAC and the Anti-ragging Squad. She deals with the issues of the students and ensures they are addressed in the administrative level.

Students are engaged in various co-curricular and extra-curricular clubs of the college, such as cultural club, film club, photography club, debating club, ecoclub and Electoral Literacy Club. College also has a very active NSS and NCC unit.

Students Union of the college acts as a driving force behind almost every extracurricular event of the college, be it Fresher's Welcome, annual social, Teachers' Day celebration, Saraswati puja, Pithe-puli Utsav, Basanta utsav, grand Iftaar, annual sports and College picnic.

Another very important and most appreciated activity of the union is the organization of the blood donation camp every year. Students look forward to this event and prepare themselves for this noble act, whereby a very significant quantity of blood is collected every year. In 2022-23 session (12.12.2022), 113 donors had participated, and the blood was donated to People's Blood Bank. A Health Camp was also set up by KPC Medical College and Hospital, where health check ups and eye check ups were conducted

for approximately 500 individuals free of cost. This effort is greatly appreciated by all our peers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association which is active and its registration is under process. However, the association has been carrying out various programmes throughout the year, including Rabindra Jayanti, International Mother Language Day, various exhibitions, etc. Departmental reunions and Alumni-meet are held regularly and they come and interacts with the teachers and current students guiding them sincerely and passionately. Moreover, the Alumni Association of the college helps in raising funds that are used for providing better facilities to the students and also in community services. Over all, the college has received an overwhelming response from the Alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The mission and vision of the College is to educate young women and empower them to face the challenges of life. This is reflected in the general character and policies and strategies of the College.

On one hand, the governance of the college ensures smooth running of the classes and assessments, often involving innovative techniques, using audio-visual aids and ICT tools, and creates a research enabled educational ambience in the institution, encouraging student participation in paper presentations, survey analysis, debates, elocutions, group discussions, and participation in different Seminars/webinars.

On the other hand, the College provides all opportunities to students to showcase their talents and exploit their potential. Students are encouraged to participate in cultural programmes, poster competitions, sketching/drawing/painting competitions and Workshops at both College and Inter-College levels. Value-added courses have been introduced to polish their skills and increase their employability. Our Skill development Cell 'Prayashee' provides an unique platform to students to showcase their skills. In the past few years, the college has collaborated with a number of NGOs that also help in empowering these skilled youngsters through various trainings, workshops and exhibitions. Our very successful NSS and NCC wings work in tandem in executing our

social responsibility and reaches out to the society beyond the college boundaries.

All of this is successfully overseen by the College governance, especially the Principal and the IQAC ensuring smooth execution of each of these activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has participatory and decentralized governance. There is a well-developed link between the top management, the Principal and faculty members of the Institution. They work shoulder to shoulder for policy making and implementation of its quality policy and plans.

Decentralization in academic matters

- The IQAC proposes different policies for quality improvement in teaching-learning. The principal places the proposal to the management of the college and implements them with the help of the IQAC.
- The Routine Committee prepares the timetable by co-ordinating with each of the department. The CU exam committee manages all the final semester examination conducted by CU.
- Teachers are also members of Anti-Ragging Cell, Psychological Counselling Cell, Youth Parliament.
- The Seminar Sub-Committee organize so many seminars on different subjects.
- Bodies such as the the Women's Cell, Placement Cell, Eco club, Academic Sub Committee, AQAR Committee, Sports Committee, NSS/NCC Cell, etc. all function together for the development of the College.
- This college is committed to embracing NEP 2020 as and when implemented by the University, recognizing, identifying, and fostering the unique capabilities of each student.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has worked to improve and put into practice numerous institutional methods.

One example: Teaching Methods:

- Participative and interactive teaching methods are followed. Classes are interactive. Regular evaluation, group discussions, seminar, webinar etc., are organized. Wall magazines are prepared by students regularly. Students are encouraged to participate in poster presentations, PowerPoint presentations, Quizzes, paper presentations, debates and in various interactive sessions to build their confidence and polish their skills
- Applied Learning- Field excursions, dry and wet laboratory-based learnings facilitate hands on training and makes the subject more enjoyable. Such experiences evoke inquisitiveness in the students and makes it more interesting.
- Curriculum development: Module-based lesson plans, continuous assessment for each course and systematic teaching ensuring timely completion of syllabus.
- Physical Infrastructure: Adequate no. of classrooms and laboratories, well-equipped central and departmental libraries are available.
- ICT infrastructure: Smart classroom, audio-visual classroom, smart board, overhead projector, computer laboratory, WI-FI enabled SMART classroom.
- Skill-based learning: Computer training, Food Processing, art and craft workshops, embroidery training, etc value added courses have already been deployed.
- Mentoring: Learning styles are determined, remedial lessons are offered to slow learners, and advanced learners receive specialized instruction.
- E-Teaching and e-learning: Blended mode of teaching involving both physical and online classes are available.

- **Co-curricular activities** - Students are encouraged to participate in intra- and inter-college forums like Poster contests, Photography, Painting competition and participation in contributions to college magazine. are encouraged.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As the College governance works in an efficient decentralized manner, all the administrative decisions are duly substantiated by the different committees and cells who work relentlessly throughout the year. These cells, committees and clubs hold regular meetings to ensure smooth working of the institution. Examinations are held timely and without any hindrance. Notices are duly uploaded on the college portal to keep the students well informed about all the matters pertaining to college as well as to the University. The West Bengal College and University Teacher's Service rules are strictly adhered to. Appointment of teachers are done based solely on the recommendations by the West Bengal College Service Commission. Additionally, matters related to CAS and transfers are conducted efficiently as per the service rules under the aegis of the Department of Higher Education, Government of West Bengal

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/6_2_2_Administrative-Organogram.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare initiatives of the College:

- Leaves are granted as per Government Rules and Regulations.
- Both Maternity and Paternity leave with Child care leaves for both sexes.
- Quarantine Leaves are granted
- Study leaves, Duty leaves are granted for attending higher studies, Faculty Development Programmes, Seminars, workshops, University duties, etc.
- Compensatory leave, Casual leave are also granted
- Permission for attending Faculty Exchange Programme is granted.
- Retirement benefits are given to the Teaching and Non-Teaching staff of the college. Fairwells are organized for both.
- State Aided College Teachers are granted with Casual leaves, Medical Leaves, Maternity leave and Study leave.
- College provides Puja bonus to the staff.
- The College has a MoU with WelCare and SmileTech, two healthcare institutes, providing a discount of 15% to all the employees and students.
- Additionally, some of the staffs avail the Swasthya Saathi scheme of the Government of West Bengal apropos of subsidized medicare.
- Regular health checkups, medical camps, blood donation camps are organized on campus.

- Awareness programmes are regularly conducted on various diseases, women health, menstrual hygiene, infectious diseases, cancer, AIDS, etc
- Mental health awareness is addressed regularly and the in-house psychological counselling Cell conducts regular workshops.
- College has provision to accommodate 2-3 non-teaching staff on campus
- Advance salary from college fund before fixation of salary for teaching and non teaching staff are provided.
- Regular meetings are conducted by the Principal with Teaching and Non-Teaching staff where they are free to give their innovative ideas for betterment of college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution in its own way conducts the teacher's appraisal through the Students' Feedback. It should be noted that the Performance Appraisal of teachers is done in accordance with the Career Advancement Scheme as prescribed by the UGC, by the

Department of Higher Education, Government of West Bengal. The college renders the necessary support to the Government and University nominees during the Performance Appraisal procedure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audits pertaining to the finances of the institution are conducted regularly and thoroughly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Rs. 60,44,248/-

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The two research grants are being exclusively utilized for the

research and research related expenses, including travel expenses, fellowships and contingency.

Besides Governmental agencies, the institution mobilizes grants from different philanthropists and non-governmental bodies from time to time. These grants are variously utilized for procurement of books, renovation of existing infrastructure and various Eco and green activities like rainwater harvesting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays a pivotal role in ensuring and enhancing the quality of education and overall development within the college. The IQAC's establishment and composition align with the recommendations of the UGC-NAAC, featuring a diverse representation of stakeholders to foster inclusivity and promote innovation and creativity.

The IQAC convenes regular meetings, focusing on enhancing the quality of teaching and learning. With the impending NAAC, this year these meetings often involved collaborations with the NAAC Steering Committee to ensure alignment with NAAC recommendations. The IQAC proactively interacted with all stakeholders, including teachers, students, parents and non-teaching staff to gather feedback and insights to further develop the institution. IQAC created several sub-committees based on different criterion of NAAC to ensure efficient and speedy completion of the pending AQARs and the final IIQA & SSR for NAAC. The committees worked at tandem with each other and the IQAC to execute this responsibility.

Another initiative taken by IQAC was to form collaborations through signing of MoU with several institutions, including Colleges and other institutes, thereby fostering academic and research collaborations. Faculty and Student exchange formed the primary activity of these collaborations, further enhancing the knowledge base of the students. A sufficient number of

collaborative workshops and seminars, both online and offline, added more value to these collaborations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC regularly reviews its teaching learning methodologies and learning outcomes at periodic intervals through feedbacks from all stakeholders including students, teachers, office staff, alumni and peers. Regular meetings of the IQAC are held to ensure smooth observance of code of conduct in the college, impart quality education to the students, frame guidelines to benefit all the stakeholders of the college and ensure quality improvement.

IQAC often conducts inter-committee meetings such as meetings with academic subcommittee, admission committee, routine committee, exam committee, grievance redressal Cell, Vishaka Cell, Internal Complaints committee, and others as and when required to critically review the institutional policies and chalk out strategies for quality enhancement.

IQAC also encourages interdepartmental as well as inter-institutional collaborations in conducting various programmes including seminars, webinars and workshops. By doing so, IQAC has opened up avenues for interdisciplinary brainstorming session for both teachers and students. These collaborations have helped boost the research ability, strengthen personal and professional skills, enrich creative thinking and build confidence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

A. All of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is a Girls' college. It is committed to its mission of women's education and its vision of ensuring a gender just society. Seminar on anti-ragging and its awareness are regularly conducted. Workshop on Gender Equity was also conducted.

File Description	Documents
Annual gender sensitization action plan	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/Womens_cell.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/7_1_1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy

B. Any 3 of the above

conservation measures Solar energy
Biogas plant Wheeling to the Grid Sensor-
based energy conservation Use of LED bulbs/
power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has a good provision to manage solid waste generated in the institution's premises. It has a MoU with Vital Waste, a waste recycling institution for collecting all recyclable wastes including paper, electronics, plastic and glass. From time to time, the College organizes a waste collection drive to accumulate recyclable wastes from teachers, non-teaching staff and students as well.

The college has recently created a compost pit with the help of Mother Earth Foundation, a NGO, with whom we have an active MoU, at the College backyard, where biodegradable wastes, kitchen wastes from canteen and hostel mess, fallen leaves from the garden are kept for composting.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/7_1_3_GEO-TAGGED_IMAGES.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available E. None of the above
in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution

system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution provides an inclusive environment and is committed in its vision of education for the girl child, irrespective of the class, caste, religion and ethnicity. To ensure inclusiveness and diversity, student reservation policy is strictly adhered to during admission as per the Government Norms. Seminars are conducted from time to time to encourage appreciation of cultural, linguistic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

Students participated in activities that instilled in them a sense of discipline, respect for the constitution and a sense of responsibility towards society. The college organized several programs where students observed Swachhata Abhiyan, Unity Day, National Womens' Day, Independence Day, Republic Day, Kargil Diwas, Netaji's birth anniversary and activities celebrating days of National importance.

The College also organized an awareness programme on Constitutional obligation and Electoral Literacy in collaboration with Netaji Nagar Day College, where documentaries were shown on Nationalism and constitution and the college received overwhelming response from the students.

2022 being the 75th year of Indian Independence, as it is generated a sense of nationalism in the student community and the college channelized this energy in conducting events to participate in a week-long celebration, especially with the NSS and NCC units of the College. The students participated in poster competitions, cultural programmes, special lectures ending with a rally along with teachers and office staff on 15th August. The celebration was hugely successful and garnered positive response from every section of the stakeholders.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **E. None of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates National and International commemorative days and events on a regular basis. The college observed Independence Day, Doctor's Day, Republic Day, International Mother Language Day, Women's' Day, National Science Day, Earth Day, Biodiversity Day, World Environment Day, National Pollution Prevention Day, World Yoga Day and World Music Day. These events saw the active participation of students, teachers and staff of the college

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Green Initiatives:

From past several years, the college has been working on its green initiatives gradually converting the concrete campus into a green oasis. On World Environment Day, this year, the college was declared a plastic restricted zone. This step would encourage the cultivation and maintenance of its environment in a healthy and

wholesome manner. Though the complete eradication of the use of plastic remains a dream, student, teachers and all stakeholders are encouraged to restrict their use of plastic. Further a new composting unit, constructed in collaboration with Mother earth Foundation, was inaugurated for the decomposable wastes.

2. Inclusiveness:

The college gave special attention and had put in effort for the empowerment of the marginalized section of the society. One of the differently abled students of the English Department was provided with the financial concession by the college in her admission fee. Also her application for further financial help was duly forwarded by the Principal of the college. Separate arrangement like scribe facility and separate rooms during examination were provided for the visually impaired student. A workshop on gender equity was also organized in the college as part of the gender sensitization program.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Encouragement to research: The college encourages its faculty members to engage in productive research and thereby augment the academic atmosphere of the college. While some teachers are engaged in Ph.D. work, some have completed their Ph.D. A teacher had availed the prestigious Early-Carrer Research Fellow, The Robert H.N Ho Family Foundation program in Buddhist Studies, administered by the American Council of Learned Societies (ACLS)

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an affiliated undergraduate College, the curriculum is framed by University of Calcutta. Dr. Ranjita Datta of Education, and the Principal, Dr. Anita Chattopadhyay Gupta, are member of the UG Board of Studies of Education and BBA respectively, and actively contribute in curriculum designing.

The College has an Academic Sub-committee comprising of all Heads of Departments, who along with IQAC oversee effective delivery of the curriculum.

- There are several WhatsApp groups with Heads of Departments, Departmental faculty and students of every semester, every department for regular exchange and dissemination of all academic information.
- At the beginning of every session a detailed academic calendar is prepared in consonance with the University which provides a guideline of curricular and extra-curricular activities throughout the academic session.
- At the beginning of every semester a well-structured routine are put up on the notice board and circulated to teachers and students electronically.
- College website is regularly updated.
- The college has a well-stocked central library and individual departmental libraries.
- Over and above the chalk and talk method students are taught through ICT enabled tools.
- Post pandemic, teachers have been using blended mode of education as per the requirement of students and share materials with students through electronic media.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)

The Institution does adhere to the Academic Calendar.

At the beginning of every session a detailed academic calendar is prepared in consonance with academic calendar issued by the University which provides a guideline of curricular and extra-curricular activities throughout the academic session that begins from July 1, every year.

- The College takes internal examinations on every paper of every course which is a part of the University prescribed system. In conducting the Internal Tests, Tutorial project assignments the college adheres to the schedule slated by the University in its academic calendar.
- The tentative dates are notified in the academic calendar of the College at the beginning of every academic session.
- Over and above the internal exams and tutorial assignments, class tests, presentation on topics by the students both within and outside the syllabus are continuously taken as a part of the curriculum implementation.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

60

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

60

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In imparting the curriculum prescribed by CU the institution gives thrust to inculcate a value system among the students that upholds sustainable progress, gender equity and sensitivity and environmental balance.

- Within the framework of the syllabus of all subjects socially relevant issues, environmental sustainability, concept of justice, equality, national integration, internationalism are covered
- To reiterate the importance of value system, the college throughout the year organizes special lectures and seminars by eminent academicians and activists,
- Poster competitions among students on socially relevant issues
- Awareness programmes on contemporary social, environmental and health issue with active students' participation
- A varied number of events that uphold the triumph of human values and endeavor are organized throughout the year.
- The College has an Eco club that works to promote a sustainable environment.
- The college has a very active NSS unit where the teachers and the girls actively work among different social communities outside the college premises and also beyond college hours.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

410

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/1_4_A_STUDENTS-FEEDBACK-REPORT-2022-23.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
731	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

63

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution deploys various methods for advanced and slow learners. The teachers address the needs of students based on their ability to learn. These abilities are gauged through participative learning processes where students are continuously encouraged to engage with the teachers as well as with each other through talks, presentations, debates and quizzes. Accordingly, steps are taken to specifically address slow learners and ensuring that they, too, reach their full potential. These include conducting special classes, repeated tests, assignments, providing study materials, etc. Special value-added courses are designed keeping their needs in mind.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
939	49

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Different sorts of student centric experimental learning methodologies are regularly employed to make the course curriculum interesting and exciting. Students are encouraged to participate in group discussions, student presentations, including paper presentation, poster presentation and PowerPoint presentations. In order to encourage participative learning, seminars and workshops are held on a regular basis, with or without collaborations, where focus is laid on panel discussions and student interactions. Different sorts of competitions - academic (paper presentation, poster competition, debate, extempore), extra-curricular (cultural - singing, dancing, music, painting, drawing, sketching, photography, logo designing, slogan writing, etc), quizzes, etc are held round the year to promote participative learning. The departments also adopt various forms of experimental learning that include screening of films and documentaries, debate competitions, essay/paragraph writing, staging of plays, preparation of wall magazines, etc. students are also taken to different institutes and industries, for visits to provide them a practical understanding of the theory they are taught. Apart from these regular lab works (for laboratory-based subjects), field trips, project and internships (for relevant subjects) provide the basis for their experiential learning.

Problem solving ability of students are nurtured through assignments, internal assessments, group discussions, quizzes and tests.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/2_3_11.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the pandemic teachers and students were introduced to online mode of education, with which they had gradually become comfortable. In 2022-23, the post-pandemic period, we utilized

this opportunity to use the blended mode (both online and offline) for effective delivery of classes. Teachers continued the use of ICT techniques in the classroom, including PowerPoint presentations, regular film screenings and various seminars where resource persons were invited to give lectures and talks. Additionally online webinars and special lectures were also held to reach out to even students, beyond the physical boundary, especially with our collaborating institutes. Online classes were also held as a part of remedial coaching for the slow learners, beyond the class hours.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/2_3_2.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

49

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

531

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

During 2022-23, the Internal Assessments were conducted in accordance with the Academic calendar of University of Calcutta. Guidelines prescribed by the BoS of the respective departments were strictly adhered to with regard to conducting the internal assessments. The schedule of the examinations was notified well in advance, through WhatsApp groups and display of notices on College Notice board as well as on College website. Apart from the Internal examinations of the University, regular assessments were made in class through tests, assignments, presentations, project works etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has an active Grievance Redressal Cell. There is a Dropbox outside the Principal's chamber where the students can drop in their grievances addressed to the principal, related to internal examination as well as other issues. There is provision for submission of grievances online as well, through a link in the College website. Care is taken to maintain anonymity and confidentiality as far as possible. These grievances are examined and acted upon from time to time through meetings of the Grievance Redressal Cell and IQAC (if need be). Students can also send in their grievances through email, which is regularly looked upon by the Principal herself.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The course outcomes for specific Honours and General courses are tailored in accordance with the syllabi of the University of Calcutta to which the institution is affiliated. The course outcomes are uploaded on the college website for students to go

through at the time of seeking admission to this college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/2_6_1_COURS_E_OUTCOME.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course specific outcomes are reviewed periodically. As the institution is affiliated to the University of Calcutta, whenever there is any change or update in the syllabus of the University, the Outcomes are accordingly tailored and revised.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

135

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/1_4_A_STUDENTS-FEEDBACK-REPORT-2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

Rs. 66,40,000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.acls.org/fellow-grantees/parjanya-sen/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****34**

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****12**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****10**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Various activities have been carried out both within and outside the campus, during the session 2022-23 with a view to create an awareness among the students of the college. Such programmes are organized to make the students aware of the ills and evils of the society. Students were sensitized to social issues through awareness drives including Anti-ragging awareness, gender sensitization programmes, workshops on women empowerment, Mental Health and green initiatives, environmental awareness, tree plantation drives, workshops on social responsibilities, constitutional awareness, health awareness programmes like cancer awareness, dental awareness, workshops on anemia and women health, child rights and women rights, etc. Students were encouraged to engage through poster presentations, documentary shows, film screenings, Yoga sessions, participation in Fit India run, Half Marathon, Swachhata drives, quiz, etc. Students also participated whole-heartedly in the various events and programmes to celebrate 75th year of India's Independence. All this has led to a good and holistic development of students of the College.

File Description	Documents
Paste link for additional information	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/REPORT-ON-NSS-ACTIVITIES-2022-23.pdf
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

48

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

150

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

24

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

29

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution, within its limited area, has tried its best to provide the students with adequate spacious rooms for unhindered teaching-learning process. Each of the departments has an ICT enabled classroom, while the Departments of ENVIS and Geography have laboratories of their own, which are sufficiently stocked with necessary equipments and computers.

There is a conference/seminar hall on the first floor, with proper ICT facilities and audio-video systems, where seminars, workshops, special talks, film screenings are held regularly. Moreover, there are 67 computers in the institution, including 23 computers for the Departments of Commerce and BBA.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/4_1_1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution, within its campus, has a badminton court. There is provision for playing indoor games like carom, and in the hostel, there is even provision for playing table tennis. A separate room has been allotted for the girls to practice yoga with yoga mats provided by the college. The students regularly participate in various sports activities, including the marathons and half marathons. Annual Sports is held every year in the winters, organized by the Students' Union.

Cultural activities or performing arts are also encouraged. Girls do take part in the cultural activities meant for the celebration of Rabindra Jayanti, Independence Day, Teachers' day, college social, Freshers welcome, etc. Rehearsal for various performing arts goes on in a room allotted for practice and also in the open-air stage constructed in the ground floor of the second building on campus. Drama and plays are regularly held under the supervision of the Cultural Club of the College, which are well appreciated and even reported in the printed media.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/4_1_2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

17

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/4_1_1.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Rs. 39,67,386/-

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated using KOHA 3.18.03 that was installed in 2016.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
Rs. 11,036/-	
File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
30	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, the Wi-Fi and internet facilities are updated and serviced regularly. An e-surveillance system comprising CCTV cameras is operational in the college. Since ours is a women's educational institution, the CCTV surveillance system helps in enhancing security.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

67

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**Rs. 39,67,386/-**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a system for the proper maintenance of infrastructure (physical, academic and support facilities). An amount of Rs 39,67,386/- was spent for augmenting and enhancing various infrastructure of the college. This amount was utilized for boosting a) Physical Infrastructure: civil renovation, procuring furniture and air conditioners, b) Academic Infrastructure: printers, electrical equipments, computers, ENVS Lab and Geography Lab consumables. c) Support Facilities: Internet and WiFi infrastructure. d) Library Infrastructure: Books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

272

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

12

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/2_3_11.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

884

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

884

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

44

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The participation and representation of students in administrative, co-curricular, and extracurricular activities are critical components that contribute to the essential services of an academic institution. The college has a students' union that works actively for the welfare of all students. Student representatives are members of the Governing Body, IQAC and the Anti-ragging Squad. She deals with the issues of the students and ensures they are addressed in the administrative level.

Students are engaged in various co-curricular and extra-curricular clubs of the college, such as cultural club, film club, photography club, debating club, ecoclub and Electoral Literacy Club. College also has a very active NSS and NCC unit.

Students Union of the college acts as a driving force behind almost every extracurricular event of the college, be it Fresher's Welcome, annual social, Teachers' Day celebration, Saraswati puja, Pithe-puli Utsav, Basanta utsav, grand Iftaar, annual sports and College picnic.

Another very important and most appreciated activity of the union is the organization of the blood donation camp every year. Students look forward to this event and prepare themselves for this noble act, whereby a very significant quantity of blood is collected every year. In 2022-23 session (12.12.2022), 113 donors had participated, and the blood was donated to People's Blood Bank. A Health Camp was also set up by KPC Medical College and Hospital, where health check ups and eye check ups were conducted for approximately 500 individuals free of cost. This effort is greatly appreciated by all our peers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association which is active and its registration is under process. However, the association has been carrying out various programmes throughout the year, including Rabindra Jayanti, International Mother Language Day, various exhibitions, etc. Departmental reunions and Alumni-meet are held regularly and they come and interacts with the teachers and current students guiding them sincerely and passionately. Moreover, the Alumni Association of the college helps in raising funds that are used for providing better facilities to the students and also in community services. Over all, the college has received an overwhelming response from the Alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The mission and vision of the College is to educate young women and empower them to face the challenges of life. This is reflected in the general character and policies and strategies of the College.

On one hand, the governance of the college ensures smooth running of the classes and assessments, often involving innovative techniques, using audio-visual aids and ICT tools, and creates a research enabled educational ambience in the institution, encouraging student participation in paper presentations, survey analysis, debates, elocutions, group discussions, and participation in different Seminars/webinars.

On the other hand, the College provides all opportunities to students to showcase their talents and exploit their potential. Students are encouraged to participate in cultural programmes, poster competitions, sketching/drawing/painting competitions and Workshops at both College and Inter-College levels. Value-added courses have been introduced to polish their skills and increase their employability. Our Skill development Cell 'Prayashee' provides an unique platform to students to showcase their skills. In the past few years, the college has collaborated with a number of NGOs that also help in empowering these skilled youngsters through various trainings, workshops and exhibitions. Our very successful NSS and NCC wings work in tandem in executing our social responsibility and reaches out to the society beyond the college boundaries.

All of this is successfully overseen by the College governance, especially the Principal and the IQAC ensuring smooth execution of each of these activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has participatory and decentralized governance. There is a well-developed link between the top management, the Principal and faculty members of the Institution. They work shoulder to shoulder for policy making and implementation of its quality policy and plans.

Decentralization in academic matters

- The IQAC proposes different policies for quality improvement in teaching-learning. The principal places the proposal to the management of the college and implements them with the help of the IQAC.
- The Routine Committee prepares the timetable by co-ordinating with each of the department. The CU exam committee manages all the final semester examination conducted by CU.
- Teachers are also members of Anti-Ragging Cell, Psychological Counselling Cell, Youth Parliament.
- The Seminar Sub-Committee organize so many seminars on different subjects.
- Bodies such as the the Women's Cell, Placement Cell, Eco club, Academic Sub Committee, AQAR Committee, Sports Committee, NSS/NCC Cell, etc. all function together for the development of the College.
- This college is committed to embracing NEP 2020 as and when implemented by the University, recognizing, identifying, and fostering the unique capabilities of each student.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has worked to improve and put into practice numerous institutional methods.

One example: Teaching Methods:

- Participative and interactive teaching methods are

followed. Classes are interactive. Regular evaluation, group discussions, seminar, webinar etc., are organized. Wall magazines are prepared by students regularly. Students are encouraged to participate in poster presentations, PowerPoint presentations, Quizzes, paper presentations, debates and in various interactive sessions to build their confidence and polish their skills

- Applied Learning- Field excursions, dry and wet laboratory-based learnings facilitate hands on training and makes the subject more enjoyable. Such experiences evoke inquisitiveness in the students and makes it more interesting.
- Curriculum development: Module-based lesson plans, continuous assessment for each course and systematic teaching ensuring timely completion of syllabus.
- Physical Infrastructure: Adequate no. of classrooms and laboratories, well-equipped central and departmental libraries are available.
- ICT infrastructure: Smart classroom, audio-visual classroom, smart board, overhead projector, computer laboratory, WI-FI enabled SMART classroom.
- Skill-based learning: Computer training, Food Processing, art and craft workshops, embroidery training, etc value added courses have already been deployed.
- Mentoring: Learning styles are determined, remedial lessons are offered to slow learners, and advanced learners receive specialized instruction.
- E-Teaching and e-learning: Blended mode of teaching involving both physical and online classes are available.
- Co-curricular activities - Students are encouraged to participate in intra- and inter-college forums like Poster contests, Photography, Painting competition and participation in contributions to college magazine. are encouraged.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As the College governance works in an efficient decentralized manner, all the administrative decisions are duly substantiated by the different committees and cells who work relentlessly throughout the year. These cells, committees and clubs hold regular meetings to ensure smooth working of the institution. Examinations are held timely and without any hindrance. Notices are duly uploaded on the college portal to keep the students well informed about all the matters pertaining to college as well as to the University. The West Bengal College and University Teacher's Service rules are strictly adhered to. Appointment of teachers are done based solely on the recommendations by the West Bengal College Service Commission. Additionally, matters related to CAS and transfers are conducted efficiently as per the service rules under the aegis of the Department of Higher Education, Government of West Bengal

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.deshbandhucollegeforgirls.in/naac_dv/assets/naac_document/6_2_2_Administrative-Organogram.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare initiatives of the College:

- Leaves are granted as per Government Rules and Regulations.
- Both Maternity and Paternity leave with Child care leaves for both sexes.
- Quarantine Leaves are granted
- Study leaves, Duty leaves are granted for attending higher studies, Faculty Development Programmes, Seminars, workshops, University duties, etc.
- Compensatory leave, Casual leave are also granted
- Permission for attending Faculty Exchange Programme is granted.
- Retirement benefits are given to the Teaching and Non-Teaching staff of the college. Fairwells are organized for both.
- State Aided College Teachers are granted with Casual leaves, Medical Leaves, Maternity leave and Study leave.
- College provides Puja bonus to the staff.
- The College has a MoU with WelCare and SmileTech, two healthcare institutes, providing a discount of 15% to all the employees and students.
- Additionally, some of the staffs avail the Swasthya Saathi scheme of the Government of West Bengal apropos of subsidized medicare.
- Regular health checkups, medical camps, blood donation camps are organized on campus.
- Awareness programmes are regularly conducted on various diseases, women health, menstrual hygiene, infectious diseases, cancer, AIDS, etc
- Mental health awareness is addressed regularly and the in-house psychological counselling Cell conducts regular workshops.
- College has provision to accommodate 2-3 non-teaching staff on campus
- Advance salary from college fund before fixation of salary for teaching and non teaching staff are provided.
- Regular meetings are conducted by the Principal with Teaching and Non-Teaching staff where they are free to give their innovative ideas for betterment of college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution in its own way conducts the teacher's appraisal through the Students' Feedback. It should be noted that the Performance Appraisal of teachers is done in accordance with

the Career Advancement Scheme as prescribed by the UGC, by the Department of Higher Education, Government of West Bengal. The college renders the necessary support to the Government and University nominees during the Performance Appraisal procedure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audits pertaining to the finances of the institution are conducted regularly and thoroughly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Rs. 60,44,248/-

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The two research grants are being exclusively utilized for the research and research related expenses, including travel expenses, fellowships and contingency.

Besides Governmental agencies, the institution mobilizes grants from different philanthropists and non-governmental bodies from time to time. These grants are variously utilized for procurement of books, renovation of existing infrastructure and various Eco and green activities like rainwater harvesting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays a pivotal role in ensuring and enhancing the quality of education and overall development within the college. The IQAC's establishment and composition align with the recommendations of the UGC-NAAC, featuring a diverse representation of stakeholders to foster inclusivity and promote innovation and creativity.

The IQAC convenes regular meetings, focusing on enhancing the quality of teaching and learning. With the impending NAAC, this year these meetings often involved collaborations with the NAAC Steering Committee to ensure alignment with NAAC recommendations. The IQAC proactively interacted with all stakeholders, including teachers, students, parents and non-teaching staff to gather feedback and insights to further develop the institution. IQAC created several sub-committees based on different criterion of NAAC to ensure efficient and speedy completion of the pending AQARs and the final IIQA & SSR for NAAC. The committees worked at tandem with each other and the IQAC to execute this responsibility.

Another initiative taken by IQAC was to form collaborations through signing of MoU with several institutions, including Colleges and other institutes, thereby fostering academic and

research collaborations. Faculty and Student exchange formed the primary activity of these collaborations, further enhancing the knowledge base of the students. A sufficient number of collaborative workshops and seminars, both online and offline, added more value to these collaborations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC regularly reviews its teaching learning methodologies and learning outcomes at periodic intervals through feedbacks from all stakeholders including students, teachers, office staff, alumni and peers. Regular meetings of the IQAC are held to ensure smooth observance of code of conduct in the college, impart quality education to the students, frame guidelines to benefit all the stakeholders of the college and ensure quality improvement.

IQAC often conducts inter-committee meetings such as meetings with academic subcommittee, admission committee, routine committee, exam committee, grievance redressal Cell, Vishaka Cell, Internal Complaints committee, and others as and when required to critically review the institutional policies and chalk out strategies for quality enhancement.

IQAC also encourages interdepartmental as well as inter-institutional collaborations in conducting various programmes including seminars, webinars and workshops. By doing so, IQAC has opened up avenues for interdisciplinary brainstorming session for both teachers and students. These collaborations have helped boost the research ability, strengthen personal and professional skills, enrich creative thinking and build confidence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is a Girls' college. It is committed to its mission of women's education and its vision of ensuring a gender just society. Seminar on anti-ragging and its awareness are regularly conducted. Workshop on Gender Equity was also conducted.

File Description	Documents
Annual gender sensitization action plan	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/Womens_cell.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/7_1_1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has a good provision to manage solid waste generated in the institution's premises. It has a MoU with Vital Waste, a waste recycling institution for collecting all recyclable wastes including paper, electronics, plastic and glass. From time to time, the College organizes a waste collection drive to accumulate recyclable wastes from teachers, non-teaching staff and students as well.

The college has recently created a compost pit with the help of Mother Earth Foundation, a NGO, with whom we have an active MoU, at the College backyard, where biodegradable wastes, kitchen wastes from canteen and hostel mess, fallen leaves from the garden are kept for composting.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.deshbandhucollegeforgirls.in/naac_dvv/assets/naac_document/7_1_3_GEO-TAGGED_IMAGES.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution provides an inclusive environment and is committed in its vision of education for the girl child, irrespective of the class, caste, religion and ethnicity. To ensure inclusiveness and diversity, student reservation policy is strictly adhered to during admission as per the Government Norms. Seminars are conducted from time to time to encourage appreciation of cultural, linguistic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students participated in activities that instilled in them a sense of discipline, respect for the constitution and a sense of responsibility towards society. The college organized several programs where students observed Swachhata Abhiyan, Unity Day, National Womens' Day, Independence Day, Republic Day, Kargil Diwas, Netaji's birth anniversary and activities celebrating days of National importance.

The College also organized an awareness programme on Constitutional obligation and Electoral Literacy in collaboration with Netaji Nagar Day College, where documentaries were shown on Nationalism and constitution and the college received overwhelming response from the students.

2022 being the 75th year of Indian Independence, as it is generated a sense of nationalism in the student community and the college channelized this energy in conducting events to participate in a week-long celebration, especially with the NSS and NCC units of the College. The students participated in poster competitions, cultural programmes, special lectures ending with a rally along with teachers and office staff on 15th August. The celebration was hugely successful and garnered positive response from every section of the stakeholders.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates National and International commemorative days and events on a regular basis. The college observed Independence Day, Doctor's Day, Republic Day, International Mother Language Day, Women's' Day, National Science Day, Earth Day, Biodiversity Day, World Environment Day, National Pollution Prevention Day, World Yoga Day and World Music Day. These events saw the active participation of students, teachers and staff of the college

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Green Initiatives:

From past several years, the college has been working on its green initiatives gradually converting the concrete campus into a green oasis. On World Environment Day, this year, the college was declared a plastic restricted zone. This step would encourage the cultivation and maintenance of its environment in a healthy and wholesome manner. Though the complete eradication of the use of plastic remains a dream, student, teachers and all stakeholders are encouraged to restrict their use of plastic. Further a new composting unit, constructed in collaboration with Mother earth Foundation, was inaugurated for the decomposable wastes.

2. Inclusiveness:

The college gave special attention and had put in effort for the empowerment of the marginalized section of the society. One of the differently abled students of the English Department was provided with the financial concession by the college in her admission fee. Also her application for further financial help was duly forwarded by the Principal of the college. Separate arrangement like scribe facility and separate rooms during examination were provided for the visually impaired student. A workshop on gender equity was also organized in the college as part of the gender sensitization program.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Encouragement to research: The college encourages its faculty members to engage in productive research and thereby augment the academic atmosphere of the college. While some teachers are engaged in Ph.D. work, some have completed their Ph.D. A teacher had availed the prestigious Early-Carrer Research Fellow, The Robert H.N Ho Family Foundation program in Buddhist Studies, administered by the American Council of Learned Societies (ACLS)

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college is gearing up for the implementation of the New Education Policy, 2020. Along with the implementation of the NEP, the college in the upcoming year hopes to build more inclusive and healthy teaching learning environment focusing on the needs of the students from the humble socio-economic background.

The college shall move towards green campus by adopting different ecofriendly measures. The institute shall also reach out to the masses and the nearby neighborhood in its journey to serve society according to the best of its abilities.