



Deshbandhu College for Girls

NAAC RE-ACCREDITED B++ 2.76
SECOND CYCLE

ACTION TAKEN REPORT OF THE INSTITUTION ON FEEDBACK REPORT FROM 2018-23

The institution has developed a feedback system for all stakeholders. The college has also a grievance redressal an online portal for collection of grievances and suggestions from students. Students, give their feedback on respective departments, laboratories, library and teaching of teachers, infrastructure, office and other support services of the institution.

Their feedback and suggestion are then discussed in respective committees and actions are taken accordingly by Head of the Institutions.

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2018-19

Plan of Action	Action Taken
<p>1. To introduce changes in order to implement CBCS and semester system in the B.A./ B.Sc. level. For B.Com. it is the 2nd year.</p> <p>2. In order to initiate the CBCS system, an overall modification in the online admission forms has to be introduced.</p> <p>3. To explain the new method of semester, CBCS and grading system had to be explained to the Teachers and the office staff clearly for smooth transition from annual to semester system.</p> <p>4. Students had to be explained about the choice of subjects, their weightage, internal marking system and importance of class attendance.</p> <p>5. To streamline the new system for office and documentation.</p>	<p>1. A total modification of routines in all three years of B.A./B.Sc and B.Com courses had been done. The duration of classes for all three years was extended. Combination of subjects for the Semester 1 had to be accommodated in the routine.</p> <p>2. In several meetings of the Admission committee combination of subjects to be offered to the students in Hons. and General subjects of B.A./B.Sc had been chalked out and notified in the online admission form. For this the form had to be totally changed.</p> <p>3. IQAC members organized several meetings with the H.O.D.s of all departments and office staff to explain the new semester and the CBCS system so that it can be communicated to the students.</p> <p>4. In the orientation Programme of the freshers and in several subsequent meetings the students were explained the new system. Percentage of attendance had been walled up twice in a period of 6 months. Guardian Meetings of students lacking attendance at the end of first month of Semester 1 and 2 were organized.</p> <p>5. In order to accommodate the old annual and semester system several restructuring of examinations had been introduced</p>

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2019-20

1. Plan of Action	1. Action Taken
1. Making Utility-Based Furniture.	1. Keeping in mind the space crunch on campus, a good number of utility-based furniture has been made for all the departments, the college office, the students' union, the accounts department and the administrative department, utilizing the first instalment of the RUSA grant.
2. Upgradation and Procuring of Computers and laptops for the college under RUSA.	2. Keeping in mind the online nature of much of the academic/non-academic work, an upgradation of the computers as well as the procurement of new computers/ laptops was undertaken. Some Departments with only Programme Courses were provided with laptops.
3. Proposed computer hub, and purchase of computers and furniture for the same under RUSA.	3. The College has a plan of setting up of a new computer hub. Computers and furniture were thus procured for this purpose.
4. Procuring of Books and Journals under the RUSA Grant.	4. The new CBCS system involved a complete overhaul of the old annual system as well as its syllabus. As such, keeping the new CBCS syllabus in mind, many books were procured under the first instalment of the RUSA grant for both teachers and students, to be housed in the General Library and the Departmental Libraries.
5. Drawing up of a comprehensive time table for proper implementation of CBCS system.	5. To ensure the proper implementation of CBCS system, a comprehensive time table was drawn up, keeping in mind the limited number of classrooms. For this purpose, the college had to make some changes within the routine, including a curtailing of the recess time.
6. Emphasis on students' participation in various academic activities within and outside the college.	6. Various Talks, Special Lectures, Creative writing events, Quiz programmes and similar other programmes were organised both within and outside the college via both offline and online modes. Students participated in both intra and inter college co-curricular activities via online as well as offline modes. The NSS and NCC wings of the college also organized various activities in this regard.
7. Emphasis on students' participation in various co-curricular activities within and outside the college via both offline and online modes.	7. Besides academics and co-curricular pursuits, the college organized a blood donation and an eye and health check-up camp in an effort to make the students more socially conscientious. With regard to this, the students and staff also organized relief work that involved the distribution of food, clothes and other basic necessities to the people affected by the super cyclone Amphan in 2020\
8. A sense of social responsibility inculcated among the students.	8. Owing the outbreak of the Corona Virus and the lockdown announced by the Central Government from March, 2020, the IQAC, with the cooperation of all the departments of the college, managed to effectuate a shift in the paradigm of knowledge imparting from offline to online mode.

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2020-21

Plan of Action	Action Taken
1. Paradigm shift from offline to online	1. A smooth transition was effectuated.
2. Drawing up of a routine for virtual classes	2. The classes continued to be held smoothly even in the virtual mode.
3. Conducting of University examinations and College Internals.	3. Putting in place an efficacious system vis-à-vis the smooth conducting of both the University of Calcutta examinations as well as the College Internal evaluation.
4. Paper-Setting, Moderation and Evaluation in the virtual mode.	4. As the University entrusted the task of paper-setting, moderation and evaluation of answer-scripts to its affiliated colleges, the IQAC ensured the proper execution of all these processes.
5. Organizing Webinars and Virtual Talks.	5. To ensure the continuation of knowledge dissemination even in the online mode, the IQAC organized webinars, virtual talks and other activities.

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2021-22

Plan of Action	Action Taken
1. Paradigm shift from online to offline mode.	1. A smooth and gradual transition was effectuated.
2. Drawing up of a routine for inperson classes	2. The gradual transition including allotment of classrooms etc. could be successfully implemented.
3. Organising in-person Seminars and Talks.	3. Motivating students and staff by inviting distinguished Resource Persons for in-person sessions.
4. Conducting online and offline examinations of the University of Calcutta.	4. Successfully conducting University examinations where the College became the allotted centre for other Undergraduate Colleges.
5. Paper setting, Moderation and Evaluation in both the physical and virtual modes.	5. Students successfully appeared for examinations in both modes.
6. Initiating a host of NSS and NCC activities in the physical mode activities.	6. Students successfully participated with renewed vigour in all the activities held in the physical mode.

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2022-23

Plan of Action	Action Taken
1. Holding regular IQAC meetings.	1. Chalking out effective programmes to conduct classes to hold academic and other events for overall wellbeing of college.
2. Drawing up of a routine for Classes.	2. Allotment of classrooms.
3. Organising Seminars and Talks in blended mode.	3. Motivating students and staff by inviting distinguished Resource Persons.
4. Conducting examinations of the University of Calcutta.	4. Successfully conducting University examinations where the College became the allotted centre for other Undergraduate Colleges.
5. Initiating a host of NSS and NCC activities.	5. Students successfully participated in all the activities.

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ACTION TAKEN REPORT OF THE INSTITUTION ON FEEDBACK REPORT FROM 2018-23 AS DISCUSSED IN THE GOVERNING BODY

The below mentioned Recommendations of the IQAC meeting on 26.4.23 and 31.1.24 will be placed before the Governing Body for proper action to be taken.

Recommendation of the IQAC regarding Curriculum Design and Review

The IQAC has analyzed the feedback reports of the students on the developing curriculum from the Annual System to the CBCS (semester system) introduced in 2018. The following suggestions were put forward by the members for the improvement of curriculum design and greater relevance in future studies and placements based on the feedback obtained from the stakeholders.

1. Teachers and students expressed concern on the experimental/practical input of the science syllabus. Departments are recommended to conduct more internships and industrial visits while the Humanities Departments are encouraged to conduct more field visits within the curriculum for a comprehensive understanding of the subjects in a socio cultural context. The employers also want the syllabi to address the gap between industry, society and academic institutions and the IQAC suggests the above to address the same.

2. The students want the curriculum to have a greater role in skill development and employability. The IQAC suggests more skill enhancing add on programs so that the curriculum is made more job oriented. The Prayashee Cell of the college has to be strengthened even further.

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3. Even as the CBCS syllabus is wide-ranging, it is difficult to complete the units and modules within the stipulated time. Teachers were also apprehensive of the same. It is suggested that special lectures be arranged for the wide knowledge of the students regarding the syllabus.
4. Since the CBCS has been recently introduced by the University of Calcutta, some printed books and more e books of recent publications should be purchased and uploaded as study material by the faculty members.
5. The students (alumni) of the college who studied under the annual system were satisfied with the content delivery and the effective implementation of the syllabus by the college. However the college strives to develop its instruction mode to cater to the contemporaneity of the course and its placements potentiality.
6. In regard to the aforementioned, the employers want the syllabus to cater to the entrepreneurial skills. They Seek to provide relevant books/journals and e resources to the library and are committed to suggest for adequate equipment to the laboratories for effective implementation of the syllabi. The management of the college discusses and takes action on the feedback submitted by stakeholders students are well-prepared for higher education, vocational courses and varied jobs.

The IQAC recommends forwarding of the above suggestions to the Governing Body do that the academic initiatives and the administrative support works in tandem.

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Extract of the Minutes of the Governing Body meeting held on 29.2.2024:

Agenda 3: To confirm the recommendations of IQAC meeting in 29.1.2024

The house resolved that all recommendations of IQAC be accepted and put in action .

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